INTRODUCTION

Theresa Fontana is the owner and manager of the [www.theresafontana.com](http://www.theresafontana.com) website. My privacy policies exist to inform you of the collection, use and disclosure of personal information when you use my website. I will not use or share your information with anyone except as described in this Privacy Policy. By using my website, you agree to the collection and use of information in accordance with this policy.

INFORMATION COLLECTION AND USE

While using my website, you may be prompted to share certain personally identifiable information that can be used to contact or identify you. This may include, but is not limited to, your email address, and name.

This information is voluntarily provided and is used only as it relates to my services. For example:

If you email me, I will use your information to contact you and provide the product, service, or answers.

If you sign up for my email newsletter, your information will be used so that I can email you.

If you email me, I will use the information you shared with me to respond to you.

​I do not sell any information provided. I do not share your information with any third party outside of our organization, unless explicit permission is provided. For example:

If you sign up for my email newsletter, the information you shared will be contained within my email service provider.

If you book a service with me, I will use the information you provide in my invoicing software provider.

YOUR RIGHTS

You have the right to opt out of contact with my company at any time. You can do this by clicking Unsubscribe in any of my email newsletters. You can also do the following at any time by contacting me via email or my contact page on this website:

See what data I have about you, if any.

Change or correct said data.

Have me delete any data I have about you.

Express any concern you have about use of your data.

LOG DATA + COOKIES

Cookies are small data files which may include an anonymous unique identifier. If you consent to use our website, our website may retrieve these cookies from your web browser (for example Safari or Google Chrome) each time you visit, so it can recognize you, remember your preferences, and provide you with a more secure online experience. We use these cookies to collect information. You can instruct your browser to refuse all cookies, or to indicate when a cookie is being sent. However, if you do not accept cookies, you may not be able to use some portions of our website. The kind of data we collect may include information such as your computer's Internet Protocol address (IP address), browser type, browser version, which pages of our website you visited, the date and time of your visit, how much time was spent on each page, and other helpful statistics.

In addition, we use third party websites, such as Google Analytics and Facebook, to collect, monitor and analyze this type of information in order to improve our website's functionality and, on occasion, market the products and services we provide. The data collected is not personally identifiable and may in no way be associated to a specific individual. These websites have their own privacy policies addressing how they use this information. If you'd like to learn more about cookies and their impact on you and your browsing, you can visit aboutcookies.org for more information.

THIRD PARTY LINKS

Occasionally, we may include or offer third-party products or services on my website. These third-party sites have separate and independent privacy policies. I have no responsibility or liability for the content and activities of my site and welcome any feedback about these sites in order to improve your user experience.

LEGAL COMPLIANCE

I will disclose your personal information where required to do so by law, in accordance with an order of a court of competent jurisdiction, if I believe that such action is necessary to comply with the law and the reasonable requests of law enforcement, or to protect the security or integrity of my website.

YOUR SECURITY

The security of your personal information is important to me and I take precautions to protect your information. Whenever I collect sensitive information, that information is encrypted and transmitted to me securely. You can verify this by looking for a closed lock icon in your web browser, or by looking for "https" at the beginning of my web address. I do not store financial information such as credit card numbers on my website. My personal computers and accounts are kept in secure locations and are only accessed by myself.

CHANGES TO THIS POLICY

I may update my policy from time to time. I will notify you of these changes by updating them to this page, or by emailing you if you are on our mailing list. You are advised to review this policy periodically for changes.